

Waterloo Engineering Society 'B'

Fall Meeting #1

Date: September 20th, 2017

Location: RCH 302

Speaker: Alex Sterling

Secretary: Ceiline Zhang

Attendance:

| 2022 | | | | | | | |
|--------------|---|---------------|---|--------------|---|-------------|---|
| BME 2022 | P | CHEM 2022 | P | CIVE 2022 | A | ECE 2022-1 | P |
| ECE 2022-2 | P | ECE 2022-3 | P | ENV/GEO 2022 | P | MGMT 2022 | P |
| MECH 2022 -4 | P | MECH 2022-8 | P | TRON 2022-4 | P | TRON 2022-8 | P |
| NANO 2022 | P | SOFT 2022 | P | SYDE 2022 | P | | |
| 2021 | | | | | | | |
| BME 2021 | P | CHEM 2021 | P | CIVE 2021 | P | ECE 2021 | P |
| MGMT 2021 | P | MECH 2021 | P | TRON 2021 | P | SOFT 2021 | P |
| NANO 2021 | P | | | | | | |
| 2020 | | | | | | | |
| CHEM 2020 | P | | | ENV 2020 | P | GEO 2020 | P |
| MECH 2020 | P | TRON 2020 | P | SYDE 2020 | P | ECE 2020-1 | P |
| ECE 2020-2 | P | | | | | | |
| 2019 | | | | | | | |
| BME 2019 | A | CIVE 2019 | A | CHEM 2019 | P | ECE 2019 | P |
| MGMT 2019 | P | MECH 2019 | P | TRON 2019 | P | NANO 2019 | P |
| SOFT 2019 | P | | | | | | |
| 2018 | | | | | | | |
| CHEM 2018 | P | ENV 2018 | P | GEO 2018 | P | TRON 2018 | P |
| MECH 2018 | P | NANO 2018 | A | SYDE 2018 | P | | |
| Other | | | | | | | |
| Executive | P | Off-Term Prez | P | | | | |

Total Votes Present: 46

Total Votes Available: 50

1.0 Welcome & Call to Order:

Time: 5:43

Quorum established at 46/50 voting members present.

2.0 Godiva's Hymn

3.0 Approval of Minutes:

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| Motion: | Approval of Fall 2017 Meeting #1 Minutes |
| Mover: | CHEM 2020 |
| Secunder: | ECE 2022 - 1 |
| Result: | Motion Passes |

4.0 Approval of Engenda:

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|------------------|--|
| Motion: | Approval of Fall 2017 Meeting #1 Engenda |
| Mover: | SYDE 2018 |
| Secunder: | ENV/GEO 2022 |
| Result: | Motion Passes |

5.0 New Business

5.1 Executive Goals Presentation

Speaking: Rachel Malevich (President)

Goals:

Joint initiatives (A+B Society): Long Term Strategic Plan

Joint initiatives (A+B-Society): Website revamp, going to redesign a lot of it and make it easier and more user friendly.

Miscellaneous:

Voting Service: New tool for voting, used to use Survey Monkey, will trial FEDS this term.

First Year Retention: Keep first years excited about EngSoc, plan is to present what worked and what didn't later on in the term.

Faculty Events: Give EngSoc more face time, partnering with the office to get more face time with students, working on getting EngSoc information session at Engineering Faculty Council so

they are aware of the resources available to students and the EngSoc Teaching Excellence Award!

Q: Website revamp, timeline says it's going to last past your term?

A: Correct, that's past my term, we're not going to overload someone with a volunteer position to do it, we're going to do it in phases over the next 8 months. It will end at the end of Abdullah's term.

Q: Website was under revamp winter 2014, do you have contact with those people to not do what happened back then?

A: We don't - basically the issue from 2014 to now was that we require approval to put more things on the website, we lost track of what was important, and it grew a lot.

Q: Are you going to keep it transparent, if so how?

A: Awn (website director): I'm writing a blog about the progress.

Q: What about sharing a beta version with members (Emma CFES Officer), we did this for our website?

A: We will look into that.

Speaking: Katie Arnold (VP Finance)

Goals:

Poets Couches: In 2017 I received \$4000 for new couches. The University changed way they do finances, so we're working with FEDS to get done by end of term. Next VP Finance to continue buying same new couches.

Miscellaneous-EOT Bomber: EOT will hopefully be happening at the Bomber. I'm talking to Brian Schwan is the VPOF of FEDS about it.

Upper Year Appreciation: Last term we ran a licensed EOT in POETS and a lot of upper years really appreciated that. We'd like to do that again, but not as an EOT so we can be inclusive.

Sponsorship: We've gotten feedback that it's hard to follow, so I'm going to go and give the student teams information about our sponsorship this year.

Novelties and Ridgidware: We want it to be as good as it always has been. Lots of changes, RidgidWare moving to E7.

Q: For couch replacement, just the ones with duct tape? Or are all the couches changing?

A: Definitely going to be phase in/phase out process.

Q: Has consideration been made for weight of couches?

A: There are requirements for couches in public spaces. I haven't actually picked one up yet, I'm looking at concepts.

Q: Are the old going to be donated to fourth year lounges?

A: Some are beyond saving. We'll make a decision once we have the new couches.

Q: Are you going to make them match?

A: We're looking at doing darker colours, so hopefully yes.

Q: Are Novelties and RidgidWare dying?

A: We're working to make them more visible with display case. E7 will also help.

Q: What are they?

A: Two stores! Novelties sells swag. Ridgeware is a hardware store. They are both located in CPH foyer, but RidgidWare is moving to E7.

Q: Why is EOT in the Bomber?

A: Had meeting with Brian, FEDS VPOF today, he's really happy that we want to host in Bomber.

Q: Why don't we host in the Grad House?

A: Max capacity is 50.

Speaking: Sabrina Huston (VP Student Life)

Goals:

Events Calendar: Basically all done, except some don't have locations yet.

Mural: We voted last time, it's a mural of the two EngSoc animals. Kelsey is going to be painting it and we're going to hang it in the Orifice. So we're in the process of getting that done and it'll be done by the end of the term hopefully!

A&B Society Transition Docs: Chelsea also worked on that when she was on term. All A and B Society docs will be the same and be updated termly by each Society.

Miscellaneous: Increasing engineering spirit: three new spirit related goals (hard hat decorating, patch sewing, and I'm looking into getting a parking pass for Directors at the CPH loading dock.

Q: Background of the mural?

A: Official animals of EngSoc, they were voted in last year. One's a small deer and one's a small bird.

Speaking: Andrew McBurney (VP Academic)

Goals: I said back in April mental health will be main focus for the term. I've met with Peter Douglas and Tom Ruttan. We're looking into the job description for Counselors and budget. I'll be making a presentation on mental health at Council 3.

Academic Reps: I'd like to use Academic Reps as an avenue to pull student information on academic topics. I want to make monthly services so that we have tangible stats for how students feel about certain issues.

Committees: Investigating committees that EngSoc could sit on.

Miscellaneous: Want to create academic notes for council members to be more informed.

Q: Thank you for dedicating the time to looking into mental health resources!

Speaking: Daniel Robertson (VP Communications)

Goals:

Website: Website revamp is a joint effort, between president and VP Comm of both Societies.

Brand Guidelines: I'm working on the branding guidelines, going work with A-Society.

Delegate Selection Committee will be selected this meeting, going to have conference info night last week of September or first of October, I'm in the process of updating, conference applications will come out end of September or beginning of October.

Miscellaneous: We're going to maintain Social media hype from A SOC, posting photos of events, each major event, most of directorships did not have transition docs, we're going be working on those, also updating VP Communication portfolio.

Q: For those of us who don't know, what's a conference?

A: You can get selected to go to a conference, could be provincial (ESSCO) or national (CFES). We bring delegates to learn how to get more involved, gain professional development and leadership skills, and learn about EngSoc.

Q: What are the opportunities for upper year students were weren't very involved but want to be now?

A: PEO-SC in November, is specifically directed to upper years. You learn about getting your P. Eng and about the different organizations that represent professionals.

Q: Will you be selecting people who have never gone to conferences before?

A: Decisions are made strictly their application answers, we select a committee to choose the best applicants anonymously.

Q: What are the main conferences this term?

A: CDE (Conference on Diversity in Engineering) is first week of November, PEO-SC (Professional Engineers of Ontario Student Conference) is the second week of November

Q: How many people go?

A: Depending on the conference location, 3 or 4 people. The conferences are free for those selected to attend.

Q: When is first year integration conference (FYIC)?

A: FYELC (done by EngSoc) is two weeks from now FYIC is in Thunderbay in February, first year students should apply!

5.2 Budget Approval

· Speaking: Katie Arnold

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| Motion: | Approval of Fall 2017 Meeting #1 Engenda |
| Mover: | Executive B |
| Second: | MECH 2021 |
| Comments: | <p>The budget is 69k, based on historical terms it's higher than before. Our only concern is that the deficit is 8k, its very high. Based on deficits from previous terms and our continued surplus despite that, we will be absolutely fine.</p> <p>Comment: University projects certain amount of first years, every year we get more first years than expected.</p> <p>Q: Why is sponsorship almost double?</p> <p>A: Spring term is less, that's why it seems like double. We have a cap of 10k in Fall terms.</p> |

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| | <p>Q: Why do we have budget for interview skills, aren't we collaborating with living learning community?</p> <p>A: That's for Google interview skills workshop thank you gift \$45.</p> <p>Q: What is the Professional Photo budget for?</p> <p>A: It's incentive for the directors to edit all the photos and use their personal equipment.</p> <p>Q: Carebear budget?</p> <p>A: Every month we appreciate an awesome Director with a gift.</p> <p>Q: Don't we get money for appreciation dinner? Why do we have that in the budget?</p> <p>A: This budget is for staff and Mary appreciation.</p> <p>Q: What is the Remembrance Day budget?</p> <p>A: AV equipment, we want to give gifts as well.</p> <p>Q: Resume critiques doesn't have enough money to buy pizza, can we get more? \$50 would make it possible.</p> <p>A: This is something that we can arrange outside of the overall budget approval.</p> <p>Q: Difference between requested and approved money for mental health?</p> <p>A: They requested \$20 for sticky notes I gave them \$10, \$10 for paper but that's free in the Orifice for Directors, and they asked for a miscellaneous budget, but that's not okay.</p> |
| Result: | Motion passes |

5.3 Actuals Approval

· Speaking: Katie Arnold

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| Motion: | Approval of Fall 2017 Meeting #1 Engenda |
| Mover: | Executive B |
| Secunder: | SYDE 2022 |
| Comments: | <p>Q: Who's Mary?</p> <p>A: She's the love of Engineering Society, works in EngSoc office. She's made my life amazing, helping with budgeting for general council. EngSoc has 4 accounts (A-Society, B-Society, C&D, and General). Mary runs C&D and General.</p> <p>Q: Why didn't Upper Year Appreciation sell any tickets?</p> <p>A: Upper year appreciation didn't have tickets because we had a lot of money near the end of the term.</p> |

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| | Move to call to question: Tron 2021 Seconded: ECE 2021 Motion passed. |
| Result: | Motion Passes |

5.4 Delegate Selection Committee

· Speaking: Dan Robertson

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|------------------|--|--|--------|--------------------------------|-------|--------------------|----------|-----------|--------|---------------|--------|----------------|-------|-----------|----------|-----------|--------|---------------|--------|--------------------|
| Motion: | Approval of Fall 2017 Meeting #1 Engenda | | | | | | | | | | | | | | | | | | | |
| Mover: | Exec B | | | | | | | | | | | | | | | | | | | |
| Seconded: | TRON 2020 | | | | | | | | | | | | | | | | | | | |
| Comments: | <p>We need a new committee to select delegates for CDE (Conference on Diversity in Engineering), Congress (largest conference at the national level), PEO-SC, etc. Members selected for the committee may not submit applications for any of the conferences during their term.</p> <p>Q: What's the time commitment? A: An hour per conference, maybe 8 all term. Q: Shouldn't this be a 8 month commitment? A: Yes. Exec amended the time commitment.</p> <table border="1" data-bbox="430 1171 1421 1449"> <tr> <td>Motion</td> <td>Go into Committee of the Whole</td> </tr> <tr> <td>Mover</td> <td>Off-Term President</td> </tr> <tr> <td>Seconded</td> <td>MECH 2020</td> </tr> <tr> <td>Result</td> <td>Motion passes</td> </tr> </table> <table border="1" data-bbox="430 1491 1399 1768"> <tr> <td>Motion</td> <td>Go into Camera</td> </tr> <tr> <td>Mover</td> <td>MSCI 2020</td> </tr> <tr> <td>Seconded</td> <td>CHEM 2018</td> </tr> <tr> <td>Result</td> <td>Motion passes</td> </tr> </table> <table border="1" data-bbox="430 1810 1383 1877"> <tr> <td>Motion</td> <td>Move out of Camera</td> </tr> </table> | | Motion | Go into Committee of the Whole | Mover | Off-Term President | Seconded | MECH 2020 | Result | Motion passes | Motion | Go into Camera | Mover | MSCI 2020 | Seconded | CHEM 2018 | Result | Motion passes | Motion | Move out of Camera |
| Motion | Go into Committee of the Whole | | | | | | | | | | | | | | | | | | | |
| Mover | Off-Term President | | | | | | | | | | | | | | | | | | | |
| Seconded | MECH 2020 | | | | | | | | | | | | | | | | | | | |
| Result | Motion passes | | | | | | | | | | | | | | | | | | | |
| Motion | Go into Camera | | | | | | | | | | | | | | | | | | | |
| Mover | MSCI 2020 | | | | | | | | | | | | | | | | | | | |
| Seconded | CHEM 2018 | | | | | | | | | | | | | | | | | | | |
| Result | Motion passes | | | | | | | | | | | | | | | | | | | |
| Motion | Move out of Camera | | | | | | | | | | | | | | | | | | | |

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| Mover | TRON 2022-8 |
| Seconded | SE 2021 |
| Result | Motion passes |
| Motion | Move out of Committee of a Whole. |
| Mover | ECE 2020 |
| Seconded | SE 2019 |
| Result | Motion passes |
| Motion | Amend to add the names of the committee members to the original motion. |
| Mover | CHEM 2021 |
| Seconded | BSOC EXEC |
| Result | Motion passes |
| Result: | -Corbon and Kieran are selected as the Delegate Selection Committee Motion Passes |

5.5 Presidential Candidate Q&A

CRO: Hi, I'm Sarah, I'm CRO. That's Clark, he's DRO. If not all questions are answered, go to POETS on Wednesday for the President Q&A.

Ben: Hello, I'm Ben I'm a 2B Env Eng Student, I have lots of experience, hold 5 director positions this term. I also bring in fresh perspective. I want to cultivate feeling of belonging and implement bring your own lunch to the friendship bench to cultivate community. I want to revamp class rep system, please ask me about my campaign and vote!

Katie: I'm the current VP Finance, I have lots of experience in Engineering Society. I have been in the council since 1A, and I live and breathe the Engineering Society! I want to focus on E7, it opens in fall 2018, EngSoc has a new place there, I want to give students a say in our spaces. As well as focusing on student life, bringing new life to poets, continue tradition of support of upper years, and raise of Engiqueers group to be their own entity.

Q: Katie, most of your points hinge on VP Finance, why don't you run for that again?

Katie: Because I'm currently running for President, I've wanted to be President since 1A. Student life is kinda in the portfolio too. I can further my goals more in this position.

Q: How do you plan on advancing mental health initiatives aside from MATES?

Ben: MATES is its own thing, having engineering driven events, let's all go hang out, raise community feeling.

Katie: Waiting to see what Andrew is coming up with, want to build on whatever he's working on, need more engineering counsellors, need new solution.

Q: What is each other's best campaign point?

Katie: I like his spontaneous friendship lunch and mental health ideas.

Ben: E7 is opening up, student life in both is really important.

Q: What will you do if you don't win the election?

Ben: Run for VP Academic. I have connections with faculty and can keep my composure while dealing with larger issues.

Katie: Run for VP Finance, cause E7 is largely in VP Finance portfolio, I'm deeply involved.

Q: You talk about mental health, getting people involved how?

Ben: Want to implement results of mental health survey, big podium in physics, get one of those for E7 so more events are posted, have a larger presence on first year group, doing a great job on infographics. We have a life skills event in the Spring, I want to drop that and make sure the workshops are meaningful for the term.

Q: Touching on that last question, its very broad, EngSoc vs regular Eng, do you have any ideas for tackling the separated mindset?

Ben: A lot of EngSoc people attend council, I started going to council, I met people there, and became friends. I think it's a larger community factor that my team and I would tackle.

Katie: A lot of upper years are set in their ways. There's people proud of never voting, not a lot you can do about people who've made up their minds. Rachel and Abdullah are doing a good job outreaching, and making sure incoming people know we're not a clique.

Q: I've been around design team, they are very isolated from EngSoc. How do you plan on working with them?

Katie: I don't currently have any points working with them, but I definitely will, we need more sponsorship advertisement there.

Ben: Talk to student design teams, physically reaching out to them.

Q: As a first year, it's great to be with all the faculties, but once classes started they disappeared. Thoughts on reaching out and integrating with the rest of the faculties?

Katie: It's possible to run semi with other faculties if we reach out to them at the beginning of the year.

Ben: Try to do an event with FEDS it would help a lot, build a better relationship with them.

Q: Worked with FEDS for 8 terms, how do you feel about our relationship with them?

Ben: It kinda sucks, but it's not on anyone. I would sit down with their exec, have pop and chat with them.

Katie: The mentality we have about FEDS sucks. Brian feels like there is a lot of animosity, he wants to let it lie. We feel it's moving in a more positive direction, as long as we keep forward momentum it'll be good.

Q: What other commitments do you have?

Ben: President is #1, I'd take no other positions, I'll still go to class though.

Katie: I'm currently VP Finance, and my CFES Officer position will end during my prep term.

Q: Can we ask more questions online?

CRO: Email it to me please, it's cro.b@engsoc.uwaterloo.ca

5.6 Document of Stances Update

Speaking: Abdullah Barakat

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|------------------|---------------------------|
| Motion: | Table to Council 3 |
| Mover: | Off-Term President |
| Secunder: | Not required |
| Result: | Motion Passes |

5.7 International Tuition Stance

Speaking: Abdullah Barakat

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|------------------|---------------------------|
| Motion: | Table to Council 3 |
| Mover: | Off-Term President |
| Secunder: | Not required |
| Result: | Motion Passes |

6.0 Executive Updates

6.1 President

Speaking: Rachel Malevich (president.b@engsoc.uwaterloo.ca)

With all this talk about FEDS, I'd like to clear the air a little. This term at COPS (Committee of Society Presidents), we're planning Fall Festival which is an event run in part by FEDS and all

Societies on campus. Our relationship isn't as sour as it seems. Here's some updates from a meeting with Engineering Faculty Council: in 2017 first year admissions reached 30% female! 10 yrs ago it was 14.7%. Because high school averages keep getting inflated they want to move into interviewing candidates. Last term we were mandated to write a Student Space Report, but Dean's Office is very busy. We'll try to get a report by the end of the term.

Q: Optional interview is a thing right now for some programs?

A: Yes but interviews may become a thing for all faculties because almost all students have entrance averages above 90%.

6.2 Vice President Student Life

Speaking: Sabrina Huston (vpstudentlife.b@engsoc.uwaterloo.ca)

EngPlay auditions are happening! Go to all the events on the agenda, first year leadership conference is happening, Theresa is running it. Tuesdays is Engiqueers they have thing at 6-9 come meet other cool people. Charity grilled cheese CPH foyer.

Q: Anyway to get involved in Engiqueers?: engiqueers@engsoc.uwaterloo.ca

Rachel: We're thinking of setting up a first year buddy system, come see me after meeting if you're interested!

6.3 Vice President Communications

Speaking: Daniel Robertson (vpcomm.b@engsoc.uwaterloo.ca)

Most of updates are in goal section. In addition, an ESSCO PM happened this past weekend in Guelph. Blood run interschool competition is happening again this term! CFES PM is this weekend in Vancouver. Conference info session is last week of oct/first of nov.

Q: CFES student survey?

A: This was just put on the engsoc facebook page: bitly/cfes-student-survey. They have pull, we can make stuff happen if you all participate! There's a really relevant question on coop and we only have 3 responses from waterloo.

6.4 Vice President Finance & Operations

Speaking: Katie Arnold (vpfinance.b@engsoc.uwaterloo.ca)

Novelties is lit, RidgidWare is going through lots of changes, if you are in fourth year and you want to go to EngCon, just message Chris Rennet. Ben is running the patch design competition, giving program specific patches.

Q: when will the patch competition start?

A: Starts in October

6.5 Vice President Academic

Speaking: Andrew McBurney (vpacademic.b@engsoc.uwaterloo.ca)

Working with CECA to provide continuous student feedback - going to do internal survey in council to see what kinds of questions, recommendations. May or may not be dropping a mixtape. I've had three meetings that I want to talk about. FUGS: reduced load was approved, there's a hierarchy of calendar changes, will be voted on, earliest we see it will be in Fall 2018. For terms with no electives, you can drop electives and defer. Senate undergraduate council: calendar changes approval, chair said there's a talk of full study days attached to thanksgiving. Peter Douglas said he hoped it was end of experiment. Sunday exams is response to wanting to move to 4 day week. We've asked Andrew Clubine (VP Education of FEDS) to come speak about Fall Reading week at next Council. WAT PD: survey happened in May, results online.

7.0 Affiliate Updates

7.1 Directors

- Professional Development: resume critiques, 150 resumes last night, tomorrow is resume critique third floor of RCH, 6:30 to 9:30, interview skills (Theresa) running with google, gonna be food, running on October 3rd 7-9 DC Facebook event. Pairing with living learning (28th) 8-12, google signup posted
- Coffeehouse: it's gonna happen tomorrow, 8-11, come watch people perform
- Bus Push: we gonna meet outside DWE, Harry Potter theme, all proceeds going to charity.
- Tool's 50th Birthday SCUNT: If you get 300 points, tool patch, 600 shirt, 1000 purple hard hat
- Ridgeware: electronic components, soldering irons, resistors, everything is there, doing an fydp, open every day from 11:30 -1:20
- CRO/Mental Health Commissioner: If you're considering running for VP position there's an info session. For MATES, there's a drop in session every week, appointments every Thursday evening, waiting times are getting long so sign up now!
- Senate: If you have concern about things going to senate talk to me, course critiques are changing.
- Ridgeware: Electronic components, soldering irons, resistors, everything is there, doing an fydp
- we've got equipment for you. We're open everyday from 11:30 -1:20.
- First year commissioner: sign up for the conference the application link is on the website, every one apply, there will be food, come for free food.

7.2 Iron Warrior

-Read it, show to friends, mail to people, don't burn it, come to meetings! Need more editors send emails to us!

-Need someone for iron warrior advisory board, if you're part of the advisory board you can't write anymore

7.3 Feds Counsellor

Represent all of us at FEDS, talk to us and I'll post update.

7.5 EngFOC

-If you liked orientation week, consider applying for big, consider apply to FOC.

7.4 EngFOC

-If you liked orientation week, consider applying for big, consider apply to FOC.

7.5 GradComm

Grad Comm directed for 4th years, 50/50 draw!

8.0 Varia

11.1 How many days, 4th years? 136 days!

9.0 Adjournment

Time:

| | |
|------------------|-------------------------------------|
| Motion: | Adjourn Fall 2017 Meeting #1 |
| Mover: | EXEC B |
| Seconder: | Off-Term President |
| Result: | Motion Passes |