



MEETING #5 –SPRING 2017 ENGENDA
WEDNESDAY JULY 19TH, 2017 – POETS

- [D] = Decision (Will Require Vote)
[I] = Information (No Vote Required)
1. **Call to Order & Godiva's Hymn**
 2. **[D] Approval of the Engenda**
 3. **[D] Approval of Minutes**
 4. **[I] Executive Updates (Appendix A)**
 - 4.1. [I] President – Abdullah Barakat (president.a@engsoc.uwaterloo.ca)
 - 4.2. [I] VP Communications – Steven Jia (vpcomm.a@engsoc.uwaterloo.ca)
 - 4.3. [I] VP Academic – Patricia Duong (vpacademic.a@engsoc.uwaterloo.ca)
 - 4.4. [I] VP Operations and Finance – Michael Beauchemin (vpfinance.a@engsoc.uwaterloo.ca)
 - 4.5. [I] VP Student Life – Mariko Shimoda (vpstudentlife.a@engsoc.uwaterloo.ca)
 5. **Business**
 - 5.1. [I] Open Floor Discussion
 - 5.2. [D] Stance Deprecation (Appendix B)
 - 5.3. [D] ECIF Allocations (Appendix C)
 - 5.4. [D] Commissioner Ratification (Appendix D)
 - 5.5. [D] Committee of the Hole (Appendix E)
 - 5.6. [I] Director Updates
 6. **Awards**
 - 6.1. [I] President's Awards
 - 6.2. [I] Paul Harlick Award
 - 6.3. [I] Leadership Award
 7. **[I] Director & Affiliate Reports**
 - 7.1. [I] WEEF – Sarah McCurdy (weef@uwaterloo.ca)
 - 7.2. [I] The Iron Warrior (iwarrior@uwaterloo.ca)
 - 7.3. [I] Senate – Grant Mitchell (gwmitche@edu.uwaterloo.ca)
 - 7.4. [I] FEDS Councillors
 - 7.5. [I] EngFOC – Daniadele LeSauvachtler (engfoc@uwaterloo.ca)
 - 7.6. [I] MATES – Awn Duqoum (mentalhealth.a@engsoc.uwaterloo.ca)
 - 7.7. [I] GradComm - Jeffran Levy-Harvey (uwgradcomm@gmail.com)
 8. **Varia**
 - 8.1. How many days 'til IRS?
 9. **Adjournment**

If you have any questions or concerns, please contact
Awn Duqoum (speaker.a@engsoc.uwaterloo.ca)

APPENDIX A – Executive Updates

President- Abdullah Barakat

President.a@engsoc.uwaterloo.ca

Executive Update

Hey Council! Here are my updates since we last met:

- **Engineering 101** was great! It definitely helped EngSoc reach out to incoming students and promote what the Engineering Society has to offer
- Rachel Malevich and I finalized our plan for EngSoc's Involvement in **Orientation Week** for this year and (hopefully) moving forward
- **Engineering Day** was wonderful and very well attended! The spirit there was through the roof! Jim Pike was an absolute pleasure
- Hired all of our **Commissioners and Officers** for the Winter 2018 term
- **Leadership Award Committee** determined the winner of the Engineering Society Leadership Excellence Award
- **Thank you all for such a wonderful term!**

Goals Update

Growing the Society

	Reaching out to Departments – I will be presenting at the Co-op Working Group Meeting on July 24 th , and will be working on this over the co-op term
	Revamping Council – Have been working with Awn to change up the way council operates, and have been changing things as the term goes based on collected feedback
	MATES – Will ensure that all MATES transition documents and succession planning is done before the end of August

Procedures and Documentation

	BOX – Restructured the central documents system for EngSoc, categorizing everything and creating a guideline for where to find all documents
	Transition Documents – Updated all existing transition documents
	FEDS and COPS – COPS Procedure Document is a work-in-progress; it'll be done in time for the COPS Meeting in September

Miscellaneous

	Engineering Spirit – Tool's Birthday was a success! SCUNT was very engaging! Engineering Day was super hype!
	Orientation Week – Rachel and I created our plan for EngSoc's Involvement in Orientation Week

VP Communications – Steven Jia

vpcomm.a@engsoc.uwaterloo.ca

Executive Update

Hello Council! It has been a short but sweet term and I'm glad to have had the chance to serve as your VP Communications. For the final time, here are my updates:

- External: Céline and Dan met with Robin to go over next year's conference budget. The Dean's office sponsors the Engineering Society to send students to conferences, so having a good budget is super important!
- Exec Video: The 4th one came out 2 weeks ago. Check it out here: <http://bit.ly/ExecVideo4>! There will be one more video before the end of the term.
- Term Recap Video: The media team is putting together a recap video and it will be shown at Director Appreciation on Monday, July 24th.
- Transition Docs: Sarah is working with the marketing team and media team to create transition docs. I will also be updating the VP Comm transition doc by early August.

Goals Update

Internal Communication

	Communication Survey – The report is complete and can be found here: http://bit.ly/CommReport . I also made a presentation at JAGM about the results.
	Communication Guidelines – These have been revamped, approved by both Societies, and are available on our website under “Documents” --> “Miscellaneous”.
	Increase Relevance and Outreach – New mailing list categories were created in W17, exec update videos have been ongoing throughout the term, and we changed up the content we posted to Facebook (i.e. photo albums, video shorts, etc.) to make the page more engaging. The winning design from the geo-filter contest has also been submitted to Snapchat for approval.
	Portal Societies Widget – Stalled due to SSO/IST being slow to move on this. In the meantime, add your feature requests here: http://bit.ly/PortalWidgetSurvey .

Conference Transparency & Take-Back

	Make Conference Delegation Selection Fairer & More Transparent – The motion for adding the Delegate Selection Committee to the Policy Manual passed at JAGM.
	Increase Value of Conference Take-Back – Through the past 2 terms, I've updated the conference blog , made two conference videos (Congress & ESSCO AGM), worked with B-Soc's VP Comm to create conference reports , entrenched the use of a Delegate Selection Committee into our Policy Manual, and surveyed students from other schools and my delegates for actionable ideas to implement back at Waterloo.

Miscellaneous

	Transition Document – I'll be adding internal communications and external competition (e.g. OEC, WMC) info to the existing transition doc by early August.
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VP Academic - Pat Duong

vpacademic.a@engsoc.uwaterloo.ca

Office hours: Fri 11:30am-1:30pm

Executive Update

Hi Council, lots of things still going on this term under my portfolio

- **WaterlooWorks Feedback** – see the preliminary feedback response here: bit.ly/WaterlooWorksS17 (including information about Chrome Extensions)
- **Exam Bank** – Growing it further as a resource may be possible in collaboration with the faculty if that is what council decides we'd like EngSoc to pursue. Successful schools include Lakehead and U of T
- **WatPD** – Summary of the survey <https://www.eng.uwaterloo.ca/~watpd>. Next Step: Fall 2017 EngSoc is the only student voice on the committee putting together a list of conclusions and actionable items to the Associate Dean.
- **MATES** – ~10 h/wk trial in the Fall for peer-peer counselling @ Engineering Counselling!

Goals Update

WaterlooWorks

	Ensure engineering students have adequate resources for a smooth transition Timeline: Beginning of term (during first round)
	Collect engineering student feedback using a survey → also include Chrome ext. Timeline: OPEN until JULY 14 @ bit.ly/WaterlooWorksFeedback
	Have a representative from WaterlooWorks attend an EngSoc meeting Timeline: Middle of term (the third or fourth meeting)

Meetings/Initiatives

	Update Council regarding the state of Co-op 2.0 at the end of Winter 2017 → Meeting in June, Flexible Work Term Pilot (F17) + developing Research Certificate Timeline: Meetings #1&2
	Get a Co-op 2.0 representative to answer questions at a council meeting Timeline: Meetings #3 → they RSVPed! 😊
	Academic/Co-op Meetings: Keep Students updated with concerns through a minimum of 1 post per month at https://www.facebook.com/UWEngSocVPA/ Timeline: Ongoing

Miscellaneous

	Teaching Awards: Create a transition document on committee procedures/timelines Timeline: July
	Advertise MATES services and support Engineering MATES through advocacy Timeline: Ongoing
	WatPD Survey: Results Summary → Meeting on June 26 th with the committee Sub-goal: push for 1-3 actionable items Timeline: before the end of term

Information

Did you know that up to 1 year of co-op experience after 2B can count towards your accreditation as a professional engineer after you graduate? Check out the PEO Pre-Graduate Experience Form here:

http://www.peo.on.ca/index.php/ci_id/2059/la_id/1.htm

VP Operations and Finance – Michael Beauchemin

vpfinance.a@engsoc.uwaterloo.ca

Executive Update

Hey Council! Here are my updates since last meeting:

- Emailed Molly Blooms to figure out wtf happened.
- New photo submitted to plant ops to go up in POETS
- Rainbow Hardhat (purchased at pride) submitted to plant ops to go up in POETS with other hardhats.
- Directorship applications are up, and I need help
 - New idea we have is to combine Ridgid Techs with Hardware workshop directors
- Contact me if you have questions about directorships or my role (election in Winter 2018)
- History fun fact from Jim Pike!
- WEEF decided not to give us any funding because there was a lot of competition and they funded us a lot in the Winter term – balance `_ (ヾ) _/`
- Licensed POETS and Fire Sale this Friday! Tell your classmates to come out and drink at POETS before going on Pubcrawl (We are NOT a pubcrawl stop)

Goals Update

POETS

Events in POETS – Licensed bar this week!

Student Deals

New Student Deals – Still waiting to hear back from potential deal-holders

Sponsorship/ECIF

Website – Only update remaining to be done for now is the Novelties UI update. Check the Finance Tab on the website for the fruits of our other labours

Novelties

Competitions – Ti-83 Send Help design by Elizabeth Miller has won the contest. Thanks for voting and submitting designs! Contact me if you would buy a Send Nudes version of the patch

VP Student Life - Mariko Shimoda

vpstudentlife.a@engsoc.uwaterloo.ca

Executive Update

My updates:

- I HOPE Y'ALL HAD A GREAT TERM
- ENGPLAY WAS ACTUALLY SO GOOD, WE SOLD 481 TICKETS, ONLINE TICKET SALES WERE NEAT, WE HAD FRIENDS FROM OTHER SCHOOLS COME TOO, GJ ENGPLAY
- SEMI WAS LIT, IT WAS A REALLY FUN TIME, ONLINE TICKET SALES ALSO INCREASED TICKET SALES
- DIRECTOR APPRECIATION IS HAPPENING NEXT WEEK, WE WILL THOROUGHLY APPRECIATE ALL OUR DIRECTORS WITH FREE FOOD, AND I WILL BE GETTING EXPERIENCE FROM THEIR TIME AS DIRECTORS
- I WILL BE GOING THROUGH ALL THE FEEDBACK WE GOT FROM THE TERM AND INCORPORATING IT INTO THE DIRECTOR'S HANDBOOK AND TRANSITION DOCS
- STICK AROUND FOR COFFEE HOUSE AFTER THE COUNCIL MEETING

Goals Update

Event Improvement

Environmental Sustainability	– Compost is IN POETS NOW, spread the word!
Improving Accessibility	– Looking for organizations to reach out to for education on improving event accessibility for students with disabilities
Local Partnerships	– Bought apples from a local farm for EngHack, ran an EngSoc workshop with Eng Outreach, looking into other local organizations

Director Support

Director Feedback	– Feedback form has been completed for directors, will be sent out soon
Transition Documents	– it's going! They're happening! Some have been completed
Event Feedback	– Feedback forms were sent out for each event on the event pages, we got some really great feedback!

Miscellaneous

Archineering	– Architecture was invited to EngPlay!
Mary's Birthday Card	– Mary got her card!

Appendix B

Title	Stance Deprecation		
Mover	Executive	Secunder	
Spirit	To deprecate a stance that is outdated		
WHEREAS	The Document of Stances dictates what issues the Engineering Society officially takes a position on		
AND WHEREAS	The Document of Stances needs to be up to date to ensure that the Society is taking a position on issues that are still relevant to the student body		
AND WHEREAS	The stance in question is considered out of date since the University has put in a 'Tuition by Program' structure that predicts how increases in tuition will be expected to look like		
BIRT:	The following stance be deprecated: The Society condemns the increases to international undergraduate student tuition approved at the February 2016 meeting of the University of Waterloo Board of Governors.		
BIFRT:	A new stance will be presented at the first council meeting of the Fall 2017 and Winter 2018 terms with more general wording against tuition hikes		

Appendix C

Title	ECIF Allocations		
Mover	Executive	Secunder	
Spirit	Council should know where our money is being allocated		
WHEREAS	Board Allocated 2692.83\$ for capital improvements to Engineering		
BIRT:	Council approves the ECIF allocations for S17		

Appendix D

Title	Commissioner Ratification		
Mover	Executive	Secunder	
Spirit	To ratify the Winter 2018 Commissioners and Speaker		
WHEREAS	From the Commissioner/Speaker applicants, the Executive selected qualified candidates for each position		
BIRT:	The following members be ratified in their respective roles for the Winter 2018 term: <ol style="list-style-type: none"> 1. Advertising Commissioner: 2. Outreach Commissioner: 3. Mental Health Commissioner: 4. Services Commissioner: 5. Socials and Events Commissioner: 6. Professional Development Commissioner: 7. Speaker: 		

Appendix E

Title	Committee of the Hole		
Mover	Mech 2019	Second	
Spirit	Elect Committee of the Hole		
WHEREAS	A Committee of the Hole has not been elected		
AND WHEREAS	The committee of the hole is frequently mentioned		
BIRT:	<p>A committee of the following members be appointed as Committee of the Hole:</p> <ol style="list-style-type: none"> 1. _____ 2. _____ 3. _____ 		
BIFRT:	<p>The Committee of the Hole has the following responsibilities:</p> <ul style="list-style-type: none"> • Raise awareness for the committee of the hole • Evaluate the role of the Committee of the Hole • Hold Committee of the Hole meetings • Hold Town Hall meetings to discuss • Develop a report recommending improvements in the function and role of the Committee of the Hole, and present said report at a Committee of the Hole meeting • Review the performance of other Committee of the Hole members • Vet future Committee of the Hole members 		
BIFFRT:	The collective representatives from Tron 2019 be appointed as a voting, non-speaking member of the committee		

Acronym Bingo

CnD – Food dude, like yummy yummy in your tummy	The Muffin Man – Do you know the Muffin Man	GradComm – HOW MANY DAYS TILL IRS?	CFO – M.A.C	FEDS – Not to be confused with the F.B.I
BOT/MOT/EOT – Have PaRtY	ESSCO – Like A Soc but like bigger™	B.R.O - Thomas Dedinsky	FOC - FOC FOC FOC FOC FOC FOC	CRO – A-Soc MeMes
ECIF – Board Board Money Money	EWB – You can't contain me	WEC/OEC/CEC -Do Eng get paid	MATES – Mentor Assistance Through Education & Support	SFF – Non-Board Non-Board Money Money
IST – People that make tears	\$\$\$\$\$ - A-Soc Prez	WiE – Like EngSoc but Better	S.A.L.T – See: Awn	IRC – Ringy Ringy timey
JAGM – Sadness Starts here	CFES – Like ESSCO but like bigger™™	FY(EL)C – Small Make Big Big	SLR/WLR – See people be loud	P**5 – Do things, get money, do more things

Have you even bought EngPlay tickets yet? Your mother would want you to