

Waterloo Engineering Society 'B'

Spring Meeting #5

Date: Wednesday July 20th, 2016

Location: POETS

Chair: Lexa Michaelides

Secretary: Sarah Martin

Attendance:

2020		2019		2018		2017		Other	
1B CHEM	P	2B BME	P	3A CHEM	P	4A CIVE	P	Reduced CL	A
1B ECE -1	P	2B CIVE	A	3A ECE-1	A	4A CHEM	P	Executive	P
1B ECE-2	P	2B CHEM	P	3A ECE-2	A	4A ECE4-1	P	Off-Term Prez	P
1B ENV	P	2B ECE	P	3A ENV	A	4A ECE4-2	P		
1B GEO	P	2B MGMT	P	3A GEO	A	4A ECE8	P		
1B MECH	P	2B MECH	A	3A MECH	A	4A MGMT	P		
1B TRON	P	2B TRON	A	3A TRON	P	4A MECH	P		
1B SYDE	P	2B NANO	P	3A NANO	A	4A SOFT	P		
		2B SOFT	P	3A SYDE	P				

Total Votes Available: 37

Total Votes Present: 27

1.0 Welcome & Call to Order:

Time: 6:11pm

Quorum established at 27/37 voting members present.

2.0 Approval of Minutes:

Motion:	Approval of Spring 2016 Meeting #4 Minutes
Mover:	ECE 2020 – 1
Second:	ECE 2020 – 2
Result:	Motion Passes

3.0 Approval of Engenda:

Motion:	Approval of Spring 2016 Meeting #5 Engenda
Mover:	MECH 2017
Second:	SOFT 2017
Result:	Motion Passes

4.0 New Business

4.1 Ratify VP Academic Elections

Motion:	APPENDIX A – SQUAD UP BROSKI 2.0
Mover:	Executive B
	We have a VP Academic. Congratulations Andrew McBurney! The election happened, and if you think it was fair, you should ratify it.
Second:	SOFT 2017
Result:	Motion Passes

4.2 Swear in Incoming Exec

- Ceremony occurs to swear in the new Executive team

4.3 Awards Announcements

- The Paul Harlick Award is given each term to outstanding an class representative for doing a great job getting to attend events and keeping them informed of what is going on. This award is presented because many years ago, there was a student who was exceptionally good at raising their class' spirit and getting their class involved. Tragically, he was pulling a prank with his class and lost his life in the process, so this award is given in his memory. This term, it is awarded to Megan Town from CHEM 2020.
- The President's Awards are given out each term, one by each exec to recognize someone who went above and beyond in their contribution to the society this term. Congratulations Sarah Martin, Edrick Wong, Kris Sousa, Jeff Hudson, and Grant Mitchell
- The Engineering Society Leadership Excellence Award is also given out each term and comes with a \$1000 scholarship. This person has arguably had one of the biggest influences on students in Waterloo. She's done a fantastic job getting software engineering involved. Also

she's started lots of different events. Last term she was our Speaker. In general, she's done lots of amazing things and Waterloo is a better place because she goes here. Congratulations Clarisse Schneider.

4.4 Changes to Election Process

Motion:	APPENDIX B – How Close Was it?
Mover:	Off-Term Prez
	My team has already discussed this in great length, and we are planning to pass it on A-Soc in the fall, but since this term was a B-Soc election we thought we would pass it here first. Essentially, the best practice is to be as transparent as possible, especially with elections. We already follow some best practices like ratifying the results, but it is unclear what we were ratifying, so this clarifies that.
Secunder:	ECE 2017
Comments:	<ul style="list-style-type: none"> • Most other schools already do this as does ESSCO and CFES
Result:	Motion Passes

4.5 PD Discussion with the Dean

- The PD discussion we had last meeting was effective and a good start
- Based on that discussion, Marc Aucoin has looked into the feasibility of holding a town hall. Unfortunately, it is not possible this term because of timing reasons. However, he has offered to arrange a meeting between some representatives and the Dean to talk about PD
- It will be similar to last meeting but will also include the dean
- I'm looking for about 10 students to attend the meeting with me to voice their concerns. The meeting will be next Wednesday from 2-3:30 pm
- I need about 5 more people. If you're interested, email me with your name and program

4.6 Adopt a Document of Stances

Motion:	APPENDIX C – Take a stance on me (take a stance take a stance take a stance)
Mover:	Executive B
	In September at the CFES Presidents' Meeting we established a document of stances. It is a way to better improve advocacy by making the advocacy efforts official. It is common in meetings to mandate EngSoc or the exec to take a stance on something. At the moment, if you want to see what stances have been passed, you have to go through the minutes. This would put all of the stances in one place to make them easier to find and improve advocacy efforts.
Secunder:	NANO 2019
Comments:	<p>Q: Do we have an existing list of stances that would go in the initial document?</p> <p>A: It will include the three stances passed so far</p> <ul style="list-style-type: none"> • Note that this does change functionally how we deal with stances because both A-Soc and B-Soc will be required to approve the stances whereas at the moment stances can be held by only one society
Result:	Motion Passes

4.7 EngSoc Advertising in Rez

Motion:	APPENDIX D – Let’s bring EngSoc into their homes!
Mover:	ECE 2020-2
	X% to be determined by the incoming exec. Currently everything put up in residences is by FEDS, but a lot of people don’t care about that. It would be cool for first years to see representation of EngSoc where they live.
Secunder:	ECE 2020-1
Comments:	<ul style="list-style-type: none"> • As long as X is in there, I think this motion is out of order. We need to either specify a percentage or clarify who is deciding on the percentage • May be better practice to talk to the other faculty societies and try to get a society board in residence rather than fussing with percentages of engineering students on particular floors • We do have a meeting of Society presidents tomorrow with the FEDS VP Internal, we could bring this up there • Friendly amendment to read BIRT: the president speak to the other society presidents and work with them to create a proposal to be submitted to the residences <p>Q: Currently posters are put up by the dons so how would distribution to them work?</p> <p>A: Posters are distributed to the residence front desk and then distributed to dons through their mailboxes</p>
Result:	Motion Passes

4.8 Sponsorship Allocation

Motion:	APPENDIX E – Dishin’ out dough
Mover:	Executive B
	<p>Lots of great teams asking for funding this term. In total, we had just over \$20000. In requests but could only give out about \$7600. Full details can be seen at bit.ly/s16Sponsorship</p> <p>UW Formula Electric requested materials. Mostly car equipment and doubles of a system. We funded one of each requested item. So \$615.50 instead of \$1174.23.</p> <p>WatSub we funded a Scuba Kit purchase because they currently rent scuba gear each time so this will save them money over time. \$500 of the \$2180 requested.</p> <p>The nanorobotics group asked for silane, falcon tubes, and \$2000 because customs broke their microscope. They were allocated just \$587.64.</p> <p>EngFoc asked for 4 tables costing \$575.</p> <p>UW Robotics requested motors, materials, and battery pack cells. They were funded \$616 of \$3315 requests.</p> <p>Autonomous sailboat requested \$873.26 of equipment including a waterproof camera and lidar. They were funded \$532 for equipment but not lidar or cameras.</p> <p>Midnight sun got \$240 of safety equipment out of \$418 of requests.</p> <p>UWAFT was funded \$300 of \$1267.04.</p> <p>Engineers for Hope is building infrastructure abroad. We funded them for \$250 of safety equipment out of their \$1119 requested.</p> <p>Fully funded the rocketry team’s model rocket competition at \$420.</p> <p>Bridges to Prosperity received \$500 of their requested \$1500 for materials.</p> <p>Orientation Week media was fully funded at \$435 because it affects essentially all incoming engineering students</p> <p>Waterloop asked for materials and were funded \$500 of the requested \$2000.</p> <p>Formula Motorsports received \$515 for safety equipment.</p> <p>Q: Is there a reason the muffler wasn’t funded? A: The team indicated that they want to research how to use the muffler to reduce sound. However, we weren’t given a definite answer about whether the muffler would be used after researching concluded</p> <p>Engineering garden was only funded \$61.94 of \$168.92 requested because they realized that they could get materials elsewhere</p> <p>Steel bridge received their full request of \$256.38 because the paint and applicator can be shared among multiple teams.</p> <p>WatSat was funded \$167.76 of \$1295.90.</p> <p>WARG was funded \$600 for a new model of airplane out of \$850 requested.</p> <p>In total, the sponsorship committee narrowed \$21,327.73 of requests to \$7672.22 of allocations</p>
Secunder:	ECE 2017
Result:	Motion Passes

4.9 ECIF Allocation

Motion:	APPENDIX F – #Retweet
Mover:	Executive B
	<p>The allocations are money from this term and some rollover from Fall 2015. We had just over \$8000 to allocate towards 6 proposals.</p> <p>Replacing the bus push rope because its “grimy” and unsafe.</p> <p>Also putting money towards new audio equipment. They requested \$1000 but after speaking with our business manager, board decided that would be insufficient for speakers and control board. They were allocated \$2000.</p> <p>Decided to fund a display case for novelties to see items when the store is closed which is statistically speaking most of the time.</p> <p>Money also put towards installing benches on the POETS patio to prevent them from being whisked away.</p> <p>Only proposal not funded was to add lighting to the CPH hallway near the Orifice. Board has decided instead to investigate whether Plant Ops will install lighting anyways.</p> <p>The rest of the money was put towards the E7 CnD.</p> <p>In total, \$8152.78 was allocated</p>
Second:	Off-Term Prez
Comments:	<p>Q: When are we getting a WiFi router in POETS?</p> <p>A: That’s a Plant Ops question. Mary says it should be within the next three weeks</p>
Result:	Motion Passes

4.10 Improve CECA treatment

Motion:	APPENDIX G –Students are people too
Mover:	ECE 2017 – 2
	<p>This motion came about due to a number of unfortunate situations in our class and the response in our class was pretty clear. There are lots of issues and this motion doesn’t solve all of them, but it is making a start. CECA has their own rules, but a lot of the time they aren’t acting in anyone’s best interest</p>
Second:	ECE 2017 – 1
	<p>Like last time, there is someone else seconding this motion, he just didn’t show up to the meeting</p>
Comments:	<ul style="list-style-type: none"> • May be prudent to open a form so people could submit experiences to bring forwards. Or like a town hall to get feedback. • Speaking from experience with CECA, no examples means no action • There was a Reddit post about this like a month ago • May I suggest a poster campaign with the tagline #CECADOesThat • Friendly amendment to strike VP Ed from the motion and have it collect feedback then meet with CECA Reps to address any issues
Result:	Motion Passes

4.11 Ratify New Commissioners

Motion:	APPENDIX H –New kids on the block
Mover:	CHEM 2019
Seconder:	NANO 2019
Comments:	<p>Congratulations:</p> <p>Advertising Commissioner - Adele Chui Outreach Commissioner - Grant Mitchell POETS Coordinator - Teresa Lumini Student Services Commissioner - Theresa DeCola Socials and Events Commissioner - Hannah Van Opstal Speaker - Kieran Broekhoven Motion amended to include the names of the new commissioners</p>
Result:	Motion Passes

5.0 Business Arising

5.1 Class Rep Accountability

Motion:	APPENDIX I – Reppin’ It
Mover:	NANO 2019
	Basically like last time. The main change is that only one rep needs to be attend
Seconder:	MECH 2020
	It’s the change everyone wanted.
Comments:	<ul style="list-style-type: none"> Friendly amendment to change the responsibility to President rather than Secretary as Secretary cannot be mandated <p>Q: What happens if a class really doesn’t care? ECE has so many students and we can’t get three reps to a meeting. A: You should have a rep elected in first year. We would try to track them down. If they can’t be contacted, we can’t do a lot. The main thing is if your class reps were elected and stop showing up to meetings. Then people in the class assume they are being represented at council but actually aren’t. The point is to inform the class, and allow someone to step up if they wish to.</p> <ul style="list-style-type: none"> We should come up with a formal process as it has to be formalized somewhere We also should be considering in terms of the whole society as it’s a problem that there are whole classes that don’t care about EngSoc Somewhat outside the scope of this motion. That point may have to be tackled in a review committee or something I like that the motion says the Exec will consider running an election It’s not a lot of fun to track down a lot of classes, especially in fourth year <p>Q: Is there anything that happens if only one rep ever comes to meetings? A: It’s not a part of this motion. It’s something we can bring up in the future.</p>
Result:	Motion Passes

6.0 Exec Updates

6.1 President

Speaking: Hannah Gautreau (president.b@engsoc.uwaterloo.ca)

- Rachel is pretty much 100% transitioned and is ready to take over in a couple weeks
- Wrapping up my Mental Health Initiatives. Just sent out a Counselling Services survey I've been working on in conjunction with Tristan from MathSoc to get information about the perceived effectiveness of counselling services. We will be using the data to put together an open letter to counselling services and to the university. I will continue working on that while I'm no longer exec as well.
- Engineering Day on Friday. It's a new event run by the Advancement Office in conjunction with EngSoc. You can dunk your prof, there will be games, free food, and the Tool bearers. Also the first ever colour throw. It's like a colour run but with all purple dye and no running. We're looking for volunteers also. If you're interested, talk to me.

6.2 Vice President Education

Speaking: Anson Chen (vpeducation.b@engsoc.uwaterloo.ca)

- Teaching award committee met to review the 22 nominations. The winner was Doctor Rania Al-Hamoud from the Civil Engineering department. The runners up were John Saad and Wojciech Golab.
- CECA is running demos of Waterloo Works in the CPH foyer on Monday at lunch
- Sent out a survey last week asking for feedback on the student work term rating tool for Waterloo Works to determine the questions which should be asked and the information which should be collected to help determine the relevance of a rating. Meeting with CECA in the second week of August with Andrew to deliver the results
- Course critiques screening ran yesterday and was finished within 45 minutes. Comments were typed which made them easier to screen. The font was "teeny" and will be corrected
- Ran the last exam bank raffle of the term and chose 3 winners. Congratulations Kris Sousa, Midori Armstrong, and William Wang. There was a total of 59 exams submitted this round of which Kris submitted 32.
- Lunch with deputy premier of Ontario with 10 people from FEDS as a 30 minute lobbying opportunity for the FEDS VP Educations
- Finalized VPA transition doc and meeting soon to transition Andrew

6.3 Vice President External

Speaking: Kieran Broekhoven (vpexternal.b@engsoc.uwaterloo.ca)

- Group trips to blood drive have been happening
- Increased conference awareness seen in the increased numbers of applicants
- More charities events have been running
- Partnered with external company to run a Hacathon
- Worked on amendments to our governing documents and CFES and ESSCO policy
- Holding ESSCO AGM here next May

6.4 Vice President Finance

Speaking: Don Tu (vpfinance.b@engsoc.uwaterloo.ca)

- New glassware just came in to Novelties. It's great and has a nice design on the side.
- Just ordered scarves as well. We're working on getting more things in for next term
- Transitioning Katie into her role as VP Operations and Finance

6.5 Vice President Internal

Speaking: Teresa Lumini (vpinternal.b@engsoc.uwaterloo.ca)

- Portfolio divided amongst three exec. Transitioning Katie on Poets, Andrew on student services, and Sabrina and Chelsea on student life
- Directors look out for transition documents
- EOT tomorrow. POETS is licensed. Beer and pretzels.
- Q: Why is it a Thursday?
- A: We don't like separating first years and high risk events require barrier where those drinking can't leave the area holding a drink. If we run low risk events, we don't need to that. Friday and Saturday nights are always classed as high risk but Thursday is not. If we convince FEDs it's a sit-down event don't have to separate. P**5 also will be announced. Submissions of P**5 claim forms are due at 5 tomorrow and BOT starts at 6.

7.0 Affiliate Updates

7.1 WEEF

Not Present

7.2 Iron Warrior

Not Present

7.3 Senate

Not Present

7.4 Feds Councilors

Not Present

7.5 Engineers Without Borders

Not Present

7.6 EngFOC

Speaking: Netharyn Gourenzel (engfoc@uwaterloo.ca)

- Grateful for funding from sponsorship to pay for tables
- Working on finalizing budgets for events and placing swag orders

7.7 Gradcomm

Speaking: Mattrisse Dickhowe (UWgradcomm@gmail.com)

- We came to visit 4th year classes. Make sure people submit their yearbook updates
- LAN party this Sunday. Get people from your class and make a team. The event will be held in M3 2006. It's the only Gradcomm event without drinking
- Crawling of places event next Friday

8.0 Varia

8.1 How many days, 4th years?

199 days 'til IRS!

9.0 Adjournment

Time: 7:30pm

Motion:	Adjourn Spring 2016 Meeting #5
Mover:	Executive B
Second:	ECE 2020
Result:	Motion Passes